



## TDES Weekly Updates 2018-19 8.1.18

### TDES Coordinator

Welcome back! I am Megan Scully, the TDES Coordinator. I will assist you with the TDES process. Feel free to contact me at [megan.scully@clevelandmetroschools.org](mailto:megan.scully@clevelandmetroschools.org) with questions or concerns. Please forward the TDES Weekly Update to all staff members every week. The TDES Calendar can be found at the end of this update and on the TDES Website. Please note there is a specific calendar for Year-Round Schools, Traditional/Extended Year Schools and RSP providers.

### TDES Portal

The TDES portal will open Monday, **August 6** for Year-Round schools only. The portal will open **August 21** for all other schools. The user interface has not changed. To access the portal go to the TDES Portal-Great Teachers & Great Leaders tab found under the TDES Homepage Quick Links. You will use your CMSD login to enter the portal.

If you receive an “invalid credential” error message when logging into the portal, please update your password on a district PC. **Do not** contact the tech department help desk. Megan Scully can assist you with this process if needed.

### Accomplished Professionals

Professionals who earned a summative rating of Accomplished for the 2017-18 school year received a letter in July describing the choices available to them this year. Choice 1 is taking the exemption and having a year off from being evaluated through the TDES process. Choice 2 is choosing to undergo the evaluation process for the 2018-19 school year and being eligible to **earn** the \$4000 stipend again only if they earn a summative rating of Accomplished for the 18-19 school year. The Accomplished professional must follow the guidelines outlined in the letter if choosing choice 2. **ONLY** professionals choosing to be evaluated should email [tdes@clevelandmetroschools.org](mailto:tdes@clevelandmetroschools.org) by **August 24** for year-round schools and **September 7** for traditional/extended schools and RSP providers. The email must be sent from the professional themselves. Forwarded emails will not be accepted. All teachers will be archived unless the email communication is received. Professionals earning an Accomplished rating 17-18 will receive the \$4000 stipend in mid-August.

### Growth Plan (GP) and Improvement Plans (IP)

All professionals will either be on a Growth Plan (GP) or an Improvement Plan (IP). Paraprofessionals do not write a GP or IP. Professionals earning a TDES rating of Skilled or Accomplished will write a GP. Teachers will be placed on an Improvement Plan if they earn a TDES rating of Developing or Ineffective. The evaluator will create the plan and the teacher can provide feedback. GP/IP are due on **August 24** for year-round schools and **September 7** for traditional/extended year schools.



### **TDES Evaluator Think Tanks (formerly Boot Camp)**

Back by popular demand is the TDES Evaluator Think Tank (formerly Boot Camp). The name has been changed but the concept will be similar. We will be offering a morning and afternoon session (in most cases) prior to each TDES event. The sessions will be the same so plan on attending only one. Focus will be on the process around each event, rubric components, calibration, and building professional development which can be used during the 100 minutes. All evaluators should plan on attending the first session on **August 28** from 8:00-10:00 AM or 3:30-5:30 PM at East Professional Center, room 224. Register by emailing Megan Scully, [megan.scully@clevelandmetroschools.org](mailto:megan.scully@clevelandmetroschools.org).

### **TDES for New Evaluators Training**

**All new evaluators must attend new evaluator TDES training prior to evaluating CMSD teachers.** Training will take place **August 15** from 9-4 at East Professional Center. Any evaluator who wants a review is also welcome to attend. Please register by emailing Megan Scully, [megan.scully@clevelandmetroschools.org](mailto:megan.scully@clevelandmetroschools.org).

### **TDES for New Teachers Training**

**New teachers are required to have six hours of TDES training prior to being evaluated.** Training sessions will be offered on **August 21, September 5, or September 26**. Teachers should select one session only. Training will held at East Professional Center from 9:00-4:00. Register by emailing Megan Scully, [megan.scully@clevelandmetroschools.org](mailto:megan.scully@clevelandmetroschools.org). Please confirm your new teachers have attended TDES training before beginning their evaluations. New teachers may need assistance calling in to the sub center.

### **TDES for New RSPs Training**

**New RSPs are required to have 3 hours of TDES training prior to being evaluated.** RSPs are related service providers including, nurses, psychologists, therapists and school counselors. Training for new RSPs will be **August 31** and **September 20** at East from 9:00 –12:00. RSP's should register for only 1 session. Please register by emailing Megan Scully, [megan.scully@clevelandmetroschools.org](mailto:megan.scully@clevelandmetroschools.org). New classroom teachers should not attend this session. It is tailored to RSPs only.

### **TDES for New Paraprofessionals Training**

**New paraprofessionals are required to have 3 hours of TDES training prior to being evaluated.** Training for new paras will be **September 7** at East Professional Center from 9:00–12:00. Please register by emailing Megan Scully, [megan.scully@clevelandmetroschools.org](mailto:megan.scully@clevelandmetroschools.org).



### **OTES Training**

OTES certification is required to evaluate teachers. All CMSD evaluators must take three days of OTES training and test in a proctored environment. OTES training is offered at the ESC in Independence on **August 28-30** and **September 11-13**. Please log-in to your ODE SAFE account to register for training. OTES renewal certification must also be taken in a proctored setting. For renewals, please use the link below to register with the Office of Professional Development for testing date and times [OTES/OPES Assessment Registration Link](#).

### **OPES Training**

OPES certification is required to evaluate all administrators. Principals must take two days of OPES training and test in a proctored environment. OPES training is offered at the ESC in Independence on **August 7-8**, **August 22-23**, and **October 3-4**. Please log-in to your ODE SAFE account to register for training. OPES renewal certification must also be taken in a proctored setting. For renewals, please use the link below to register with the Office of Professional Development for testing date and times [OTES/OPES Assessment Registration Link](#).

\*Please distribute the “TDES Calendar” and “Training Calendar” to your staff. These documents are found on the pages below.



## Year Round Calendar 2018-2019

Event	Date
Portal Opens	August 6
GP/IP	August 24
WT 1	September 14
FAO	November 16
Para D1/D4	December 21
WT2	December 21
UO	February 15
Para D2/D3	March 22
WT3	March 22
<b>Composite</b>	<b>May 3</b>

## TDES Traditional and Extended Year School Calendar 2018-2019

Event	Date
Portal Opens	August 21
GP/IP	September 7
WT 1	September 28
FAO	November 16
Para D1/D4	December 21
WT2	February 1
UO	March 22
Para D2/D3	March 22
WT3	April 18
<b>Composite</b>	<b>May 3</b>

## RSP Calendar 2018-2019

Event	Date
Portal Open	August 21
GP/IP	September 7
FAO	December 21
DS-1	February 22
DS-2	April 12
<b>Composite</b>	<b>May 3</b>



## TDES 2018-19 Training Dates

**\*Training will take place at East Professional Center unless otherwise noted**

July 27	TDES for New Teachers	9:00 – 4:00
August 1-3	OTES at ESC	ESC Independence
August 7-8	OPES as ESC	ESC Independence
August 15	TDES for New Evaluators	9:00-4:00 East
August 21	TDES for New Teachers	9:00-4:00 East
August 28	Evaluator Think Tank- Growth Plan	8:00-10:00 East 3:30-5:30 East
August 22-23	OPES at ESC	ESC Independence
August 28-30	OTES at ESC	ESC Independence
August 31	TDES for RSP	9:00-12:00 East
September 5	TDES for New Teachers	9:00-4:00 East
September 7	TDES for New Paras	9:00-12:00 East
September 11-13	OTES at ESC	ESC Independence
September 11	Evaluator Think Tank-Media Specialists	3:30-5:30 East
September 20	TDES for New RSP	9:00-12:00 East
September 21	OPES for Evaluators	1:00-5:00 East
September 25	Evaluator Think Tank-FAO	8:00-10:00 East 3:30-5:30 East
September 26	TDES for New Teachers	9:00-4:00 East
October 3-4	OPES at ESC	ESC Independence
October 5	OPES for Evaluators	8:00-12:00 East
October 19	OPES for Evaluators	1:00-5:00 East
October 30	Evaluator Think Tank-Para	8:00-10:00 East
November 5	TDES for New Paras	9:00-12:00 East
December 18	Evaluator Think Tank-WT2	8:00-10:00, 3:30-5:30 East